

JENIFER BUCKLEY

cell 608-421-2386 | jenifer.a.buckley@gmail.com | jeniferbuckley.com

Professional Summary. As a program analyst and social scientist, I am driven to help organizations realize greater potential to bring about substantive change. My approach is strategic, practical, and analytically rigorous. I maximize organizational capacity by engaging critical partners, identifying shared goals, and developing a practical path to achieving those goals.

PROFESSIONAL EXPERIENCE

25 years of experience in stakeholder-driven program management and implementation in the areas of law enforcement, social issues, environment, and food and agriculture.

- Lead projects through all stages, from big-picture ideas to detailed, practical results.
- Set goals and objectives; produce project charters, logic models, and work plans. Manage budgets.
- Maintain enjoyable, mutually respectful relationships with colleagues at all levels.
- Accomplishments:
 - Managed all phases of doctoral research: project design, funding, data collection, analysis, reporting. Built trust with processors and regulators.
 - Directed annual festival for seven years, attracting 5,000 visitors per year. Balanced budget: established tracking procedures, increased fundraising, set fees, negotiated expenses.
 - Created and led 15-session training pilot for food entrepreneurs. Conducted needs assessment, produced detailed curriculum, recruited instructors, facilitated sessions, evaluated program.

Program and policy analysis to improve performance and outcomes.

- Work with clients to formulate researchable questions to address policy and program needs.
- Plan and conduct formative, process, and impact evaluations.
- Present concise findings and practical recommendations to decision makers.
- Accomplishments:
 - Developed method to analyze gaps and bottlenecks in implementation of US Environmental Protection Agency (EPA) program.
 - Initiated and conducted innovative research on food regulatory inspections. Worked with regulators and processors to further food safety goals while addressing processor concerns.
 - Translated domestic violence interagency team's questions into database queries. Outcomes included an analysis conducted for police commanders that led to improved conviction rates.

Quick adaptation to new subject matter areas and institutional settings.

- Thrive in public agency, non-profit, and university settings and as independent contractor.
- Versatile in applying analytical and administrative skills to new issues.
- Accomplishments:
 - With no prior experience in radiochemistry, gained sufficient understanding within six months to design EPA fact sheets on lab methods, distilling key points for emergency professionals.
 - Developed expertise in domestic violence policies and procedures to provide training on data management to international audiences of justice system and advocacy professionals.

Skilled public speaker; clear written communication for diverse audiences.

- Produce concise fact sheets, reports, and instructional materials in diverse fields.
- Present to public agencies, industry, academics, and the public.
- Accomplishments:
 - Delivered invited lectures at national Association of Food & Drug Officials' Annual Educational Conference and at state food safety inspection staff training.
 - Developed and facilitated panel sessions featuring small processors who co-presented with state inspectors. Included webinar.
 - Led development of 120-page Wisconsin Food Processing Guide to assist food businesses.
 - Published research findings in 6 peer-reviewed articles.

Proficient in software and research methods.

- Develop complex MS Excel spreadsheets and MS Access databases for policy analysis and program operations. Routinely use advanced features of MS Word and MS PowerPoint.
- Hold certificate in Section 508 accessibility compliance for PDF files.
- Use qualitative and quantitative methods: interviews, field observations, focus groups, online surveys. Analyzed data using NVivo qualitative analysis software and SPSS statistical software.
- Use HTML and CSS.
- Accomplishments:
 - Managed MS Access database with several thousand records and 30 interrelated tables.
 - Developed MS Excel spreadsheet to track personnel time and improve organizational performance. Used advanced formulas, cross-worksheet references, cross-file references.

EMPLOYMENT

- Project Strategy Manager, Chicago Police Department, 2018–present
- Science & Technology Policy Fellow, American Assoc. for the Advancement of Science, hosted by US Environmental Protection Agency – National Homeland Security Research Center, 2016–2018
- Research and Education Consultant, Jenifer Buckley LLC, 2015–2016
- Business Development Facilitator, Organic Processing Institute, 2013–2015
- University Distinguished Fellow and Doctoral Student, Michigan State University, 2008–2013
- Database Manager, Domestic Abuse Intervention Programs, 2001–2008
- Director, Sustainable Farming Association of Minnesota–Lake Superior Chapter, 1995–2002

EDUCATION

- PhD, Michigan State University (East Lansing, Mich.)—Community, Agriculture, Recreation & Resource Studies, University Distinguished Fellow
- MS, Wageningen University (Wageningen, Netherlands)—Ecological Agriculture, *cum laude*
- BS, University of Wisconsin–Madison (Madison, Wis.)—Plant Pathology